



Job Application Form

This form cannot be submitted by email. Please print the form, sign it on the last page, and post it to:
Michael Bryant, Teamworks Karting, 202 Fazeley Street, Birmingham B5 5SE.

Post applied for:

Circuit:

Where did you hear about this post?

Today's date:

A Personal

Title:

Forenames:

Surname:

Date of Birth:

Tel (Mobile):

Tel (Home):

Tel (Work):

Street Address:

Town :

City / County:

Postcode:

Email:

Do you have the right to take up paid employment in the UK? Yes: No:

Do you have a UK bank account? Yes: No:

National Insurance Number:



B Availability for work

Teamworks Karting’s circuit is open from 10.00am to 10.30pm, 7 days a week. The sales & administrative offices are open from 9.00am to 6.00pm Monday to Friday.

Please enter the times of each day that you are available to work. If you are not able to work on a particular day, please write “n/a”:

Mondays from	<input type="text"/>	to	<input type="text"/>
Tuesdays from	<input type="text"/>	to	<input type="text"/>
Wednesdays from	<input type="text"/>	to	<input type="text"/>
Thursdays from	<input type="text"/>	to	<input type="text"/>
Fridays from	<input type="text"/>	to	<input type="text"/>
Saturdays from	<input type="text"/>	to	<input type="text"/>
Sundays from	<input type="text"/>	to	<input type="text"/>

What is your notice period (if any)?

What date can you start work?

Are you applying for a full-time or part-time post? Full-time: Part-time:

If you are applying for a **part-time** post:

How many hours would you like to work per week? Minimum: Maximum:

C Health

Are you in good health? Yes: No:

Are there any disabilities that may affect your application? Yes: No:

If **yes**, please describe: a) disabilities:

b) any reasonable adjustments that you feel should be made to the recruitment process to assist you in your application for the job:

c) any reasonable adjustments that you feel should be made to the job itself which would enable you to carry out the job:



D Education & Training

	From	To	Subject / Qualifications take (state grades)	Year taken
Secondary school/s:				
Further/higher education:				
Part-time education and training:				
Other qualifications not listed above (e.g. Food Hygeine, Health & Safety, First Aid at Work, Licensee, NKA Race Director, etc):			Grade (if applicable):	State whether awarded by examination or election:
				Date awarded:



E Employment History

Please list most recent post first

Name and address of employer:	Joined (month/year):
	Left (month/year):
	Reason(s) for leaving:
Business type:	
Position(s) held and brief description of responsibilities:	

Name and address of employer:	Joined (month/year):
	Left (month/year):
	Reason(s) for leaving:
Business type:	
Position(s) held and brief description of responsibilities:	

Name and address of employer:	Joined (month/year):
	Left (month/year):
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Business type:	
Position(s) held and brief description of responsibilities:	

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Business type:	
Position(s) held and brief description of responsibilities:	

Name and address of employer:	Joined (month/year):
	Left (month/year):
	Reason(s) for leaving:
Business type:	
Position(s) held and brief description of responsibilities:	

Current salary and other benefits:

F Additional Information

Please use this space to give further details of how you are suitable for this position.

G Interests

What general interests do you have outside your work / studies?



H General

Criminal convictions not yet spent under the Rehabilitation of Offenders Act 1974:

If offered this post, will you continue to work elsewhere in any other capacity? Yes: No:

Please give details:

Have you previously applied for a post at Teamworks Karting? Yes: No:

Please give details:

Do you know an existing member of Teamworks Karting staff? Yes: No:

If **yes**, whom?

I References

Please give the names and addresses of two referees not related to you who have known you at work / college / school. One referee must be your most recent employer (if applicable).

Name: Name:

Job title: Job title:

Occupation: Occupation:

Address: Address:

Postcode: Postcode:

Telephone: Telephone:

When may we request a reference? When may we request a reference?

Data Protection Statement

The personal information you provide on this application form will be used by Teamworks Karting for employment purposes. If the application is successful, the information will be retained for matters such as payroll administration, appraisal of performance, recording details of holiday entitlement, absences, etc. Some of this information, such as health, disabilities and criminal convictions, is defined as "sensitive" under Data Protection legislation and **by submitting this application form you are consenting to our processing this for the purposes listed above.**

Declaration

I certify that the information on this application form is true and accurate to the best of my knowledge and belief and understand that the giving of false or misleading information may result in dismissal or disqualification. I understand that any offer of employment is subject to the receipt of satisfactory references.

Signed: Date: